### Index Sheet - Policy document of scholarship and freeships

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### Government have issued orders -GO's

- To empower the mothers of the students, the Council of Ministers have decided to release the Jagananna Vidya Deevena (JVD) Reimbursement of Tuition Fees (RTF) amount to the accounts of the mothers of the students to make the colleges accountable for the infrastructure and quality education provided to her children studying in the College and amount shall be paid in four installments from academic year 2020-21,
- JVD to provide complete fee reimbursement to all the student belongs to SC, ST,BC, Economically Backward Classes(EBC) other than Kapu), Kapu, Minority and Differently abled categories,
- Implementation of Jnana Bhumi ( https://jnanabhumi.ap.gov.in/ ) portal for integrated delivery of services relating to education and scholarships from the academic year 2017-18.

### GOVERNMENT OF ANDHRA PRADESH ABSTRACT

SOCIAL WELFARE DEPARTMENT – Navaratnalu - Post Metric Scholarships - Implementation of new Schemes Jagananna Vidya Deevena (RTF) and Jagananna Vasathi Deevena (MTF) - Scholarships to every eligible student belonging to SC,ST,BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories for the Post Metric Courses ITI, Polytechnic and Degree & above level courses – Amendment - Orders – Issued.

## SOCIAL WELFARE (EDN) DEPARTMENT

G.O.MS.No. 28

Dated: 16-06-2020. Read the following:-

1. G.O.Ms. No.115, Social Welfare (Edn) Department dated 30.11.2020.

2. From the DSW, A.P.e-file No.SOW02-16021/69/2020-JD-C D2 SEC-COSW (Computer No.1150301)

### ORDER:

In the reference 1<sup>st</sup> read above, as a part of implementation of "Navaratnalu, the Government have issued orders formulating the two new schemes viz. (i) "Jagananna Vidya Deevena (RTF)", and (ii) "Jagananna Vasathi Deevena (MTF)" to implement for all the students belonging to SC,ST, BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories, who are pursuing the post metric courses from ITI to Ph.D except Intermediate, through their respective agencies.

- 2. In order to empower the mothers of the students, the Council of Ministers have decided to release the Jagananna Vidya Deevena amount to the accounts of the mothers of the students to make the colleges accountable for the infrastructure and quality education provided to her children studying in the College. This empowerment is possible, only when the mother pays the fees personally to the college, instead of the Government.
- 3. Government, after careful examination of the matter, hereby issue the following amendment to the G.O.Ms.No.115, Social Welfare(Edn) Department, dated:30-11-2019.

(A)

### **AMENDMENT**

| Para | Existing   | Amendment  |
|------|--|--|
|      | accounts on behalf of students                       | Jagananna Vidya Deevena shall be credited into the accounts of the mothers of the students concerned from 2020-21 academic year. |
| 1    | respective College accounts on<br>behalf of students | Full fee shall be credited into the accounts of the mothers of the students concerned from 2020-21 academic year.                |

- (B) The following shall be added under Para-9(a) to the G.O.Ms.No.115, Social Welfare (Edn) Department, dated:30-11-2019.
  - (iii) The amount shall be paid in four instalments in an academic year, quarter wise.
- 4. These orders shall come into the force with effect from 2020-21 academic year.
- 5. The CEO of APCFSS is directed to make necessary modifications in the software accordingly.
- 6. The Director of Social Welfare, A.P., Amaravati shall take necessary steps to implement the schemes in coordination with all stake holders.
- 7. This order issues with the concurrence of the Finance (FMU-Welfare.I) Department vide their U.O.No.FIN01-FUMU0PC(WEL1)/121/2020, Computer No.1153874), Dated: 08-06-2020.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

### MUDDADA RAVI CHANDRA SECRETARY TO GOVERNMENT

To

The Spl.Chief Secretary, Backward Classes Welfare, A.P. Secretariat, Amaravati.

The Principal Secretary, Minorities Welfare, A.P. Secretariat, Amaravati.

The Principal Secretary, WC, DA & SC Welfare, A.P. Secretariat, Amaravati.

The Secretary, Tribal Welfare, A.P. Secretariat, Amaravati.

The Director of Social Welfare, A.P., Amaravati.

The Director of Tribal Welfare, A.P., Amaravati.

The Director of BC Welfare, A.P., Amaravati.

The Commissioner of Minority Welfare, A.P., Amaravati.

The Director of Differently Abled and Senior Citizen Welfare, A.P., Amaravati.

The Managing Director, A.P. State Kapu Welfare and Development Corporation.

All District Collectors in the State.

The Chief Executive Officer, A.P.C.F.S.S., Amaravati at Ibrahimpatnam.

All JD/DD/AD of all Welfare Departments in A.P. (through respective Departments)

The Director of Treasuries and Accounts, A.P., Amaravati at Ibrahimpatnam.

The Pay & Accounts Officer, Vijayawada.

The Accountant General, A.P., Hyderabad

### Copy to:-

The Spl. Chief Secretary to Government, Higher Education, A.P., Amaravati.

The Spl.Chief Secretary to Government, AH, DD & Fisheries, A.P., Amaravati.

The Spl.Chief Secretary to Government, Agriculture & Cooperation, AP, Amaravati.

The Spl. Chief Secretary to Government, Heath, Medical & FW, A.P., Amaravati.

The Spl. Chief I Secretary to Government, IT&C, A.P., Amaravati.

The Principal Secretary to Government, School Education, A.P., Amaravati.

The Principal Secretary to Govt, Labour, Employment & Training, AP, Amaravati.

The Principal Secretary to Government, Finance, A.P., Amaravati.

The Ex-Officio Secretary, Horticulture and Sericulture, A.P. Amaravati.

The Commissioner of Collegiate Education, A.P. Amaravati.

The Commissioner of Technical Education, A.P. Amaravati.

The Director of Medical Education, A.P. Amaravati

The Commissioner of Employment & Training, A.P. Amaravati

The commissioner of Intermediate Education, A.P. Amaravati.

The Commissioner of School Education, A.P. Amaravati.

The Commissioner, Information and Public Relations, Vijayawada.

The Chairman, APSCHE.

The Secretary, APSCHE.

The Vice-Chairman, APSCHE.

The Secretary, SBTET.

The Secretary, AP Paramedical Board.

The Secretary, APNMC.

The CEO, AP CFSS, Ibrahimpatnam.

The CEO, APCFMS, Amaravati, Ibrahimpatnam.

All Vice Chancellors of Universities in the State,

All Affiliating Authorities in the State.

All Registrars of Universities in the State.

All RJDs, Collegiate Education in the State.

All RIOs, Intermediate Education, in the State.

All DVEOs, Intermediate Education, in the State.

All DEOs in the State.

OSD to Chief Secretary to Govt., A.P. Secretariat.

P.S. to Secretary to C.M.

P.S. to M (SW) /M(BCW) /M(MW)/ M (WCD & DW)/ M (HRD)/M (PR)/M(Ag.)/

M(AH)/M(LE&T)/M(Health).

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// FORWARDED: BY ORDER //

**SECTION OFFICER** 

### GOVERNMENT OF ANDHRA PRADESH ABSTRACT

Social Welfare Department – Jagananna Vidya Deevena scheme – Release of amount to the account of mother of eligible students and follow up action in case of non-payment of fee by mother to college - Orders –Issued.

### SOCIAL WELFARE (EDN) DEPARTMENT

G.O.Ms.No.35

Dated:29-11-2021 Read the following:

- 1. G.OMs.No.90, Social Welfare (SW.Edn.2)Dept., dated:30-07-2002
- 2. G.OMs.No.81, Social Welfare (Edn.2) Dept., dated:07-05-2019
- 3. G.O.Ms.No.115, Social Welfare (Edn) Dept., dated:30-11-2019
- 4. G.O.Ms.No.14, Higher Education (E.C) Dept., dated:23-03-2020
- 5. G.OMs.No.28, Social Welfare(Edn) Dept., dated:16-06-2020
- 6. G.OMs.No.64 of Social Welfare (Edn)Dept., dated6-11-2020
- 7. Govt. of India letter No.K-14011/1/2021-SCD-V, dated:12-01-2021
- 8. Hon'ble High Court of AP orders dated:27-08-2021 in WP No.8551/2021.
- From the DSW, AP efileNo.SOW02-16021/169/2020-JD-C AND D2 SECCOSW (Computer No.1268482).

ORDER:

In the reference 2<sup>nd</sup> read above, Government have instructed at para-7.2.4 that the educational institutions are prohibited from withholding the certificates of students eligible for scholarship. Any deviation will invite severe action, including debarring of the concerned institution from the scheme of Post Matric Scholarships.

- 2. The Government is implementing the Navaratnalu schemes towards upliftment of poorer and vulnerable sections of the people of Andhra Pradesh on saturation mode. In the reference 3<sup>rd</sup> read above, as a part of implementation of Navaratnalu Schemes, the Government have issued orders formulating the scheme Jagananna Vidya Deevena to provide complete fee reimbursement to all the students belonging to SC, ST, BC, EBC(other than Kapu), Kapu, Minority and Differently Abled categories.
- 3. In the reference 4<sup>th</sup> read above, the Higher Education Department has issued guidelines for all the colleges on applicability of Jagananna Vidya Deevena scheme, wherein it was mentioned at para-3(b)(iii) that the Educational Institution shall not withhold the certificates of students eligible for fee reimbursement under any circumstances.
- 4. In the reference 5<sup>th</sup> read above, in order to empower the mother of the student, Government prescribed that the fee payable under Jagananna Vidya Deevena shall be released to the bank account of the mother of the student from 2020-21 academic year, as part of empowerment of the mothers, which is possible only when the mother pays the fees personally to the college, instead of the Government.
- 5. In the reference 6th read above, Government have issued instructions to conduct counseling to mothers of the Students to empower them to monitor the functioning of the colleges as well as the academic performance of their children.
- 6. The petitioners in W.P No.8551 of 2021 alleged that the government was not taking responsibility in case the mother does not pay the fee to the colleges, while the G.O. insisted that colleges shall not collect the fee from the eligible students at the time of admission.
- 7. The Hon'ble High Court of AP in its orders dated:27-08-2021 in WP No.55-1/2021 ordered as follows: .... the impugned G.O. is No.28, dated:16-06-2020 is set asid and in an far as the impugned G.O.Ms.No.64, .... 13 We will be concerned, to the extent of all the clauses pertaining to 'Jagananna Vidya and the said G.O. are struck down.... Day of the clauses the scheme amount under Jagana accounts on behalf of students and the credited to the respective notice of accounts on behalf of students and the clauses the clauses are strucked to the respective notice of accounts on behalf of students and the clauses the credited to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of accounts on behalf of students are strucked to the respective notice of the

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- 8. In the reference 9<sup>th</sup> read above, the Director of Social Welfare, AP has proposed that it be made explicit that the Colleges are at liberty to collect the fee due from the defaulting mothers, so that there is no ambiguity on follow up action to be taken in case any mother does not pay the Jagananna Vidya Deeven to the college, even after receipt of the same from Government.
- 9. In terms of the guidelines under the Centrally Sponsored Scheme of Post Matric Scholarship for SC students and as clarified in the reference 7<sup>th</sup> read above, the fee shall be released to the accounts of the students or mothers of the students.
- 10. It is therefore felt that there shall be a mechanism to involve mothers in the education of their children as part of their empowerment. When the fee is paid by the mother to the college for every quarter, then the mother has an opportunity to visit the college at least once in a quarter and interact with the college authorities on the academic progress of her children. It will also provide an opportunity to the mother to give feedback to the College on the infrastructure facilities or the quality of the education being provided to her children by the College. Government would also get a feedback and be able to take further steps to improve the quality of education or infrastructure being provided by the Institutions as prescribed in the norms.
- 11. In the circumstances reported supra and on review of the earlier orders issued in the G.O.6<sup>th</sup> read above, Government shall implement the scheme as provided below:
- (i) The Colleges shall be notified of the release of Jagananna Vidya Deevena to the accounts of the mothers by the Government as soon as the amounts are credited.
- (ii) In case any mother does not pay the Jagananna Vidya Deevena to the college within a week of the release of the amount, then the college concerned shall file a complaint in the service provided in their login for this purpose in Janaabhumi portal. This service will be available after 7 days from the date of credit of the amount to the accounts of the mothers. Such claims will be referred to logins of the Welfare and Education Assistant (WEA) or the Ward Education and Data Processing Secretary concerned, as the case may be, who shall then consult the defaulting mother, verify the facts and intimate the parents concerned to remit the monies to the colleges. This process shall be completed within 10 days of filing of the complaint by the college.
- (iii) If the money is not remitted within three weeks of the complaint lodged by a college, the college is at liberty to collect the fee/dues from the student/ mother, as per the norms applicable for collection of fee due from students, who are not eligible for Post Matric Scholarships scheme.
- (iv) Government shall release the subsequent installments of Jagananna Vidya Deevena to the mother, only after the previously released fee is remitted to the college.
- (v) After the first default of mother in remittance of fee to the college, even after steps mentioned at point-(ii) and (iii) above are completed, then subsequent installments shall be released to the colleges.
- 12. All educational institutions which are registered in Jnanabhumi portal are instructed not to insist for payment of fee at the time of admissions from the students eligible for Jagananna Vidya Deevena scheme, as such a condition would deprive the students belonging to the weaker sections of the society from getting enrolled in higher education, and the Government is committed to release the fee to the mothers in four quarters, who in turn will pay to the colleges, as per the above mentioned instructions.

13. The Higher Education Departs the Per Affiliation Authorities like the Director of School Education, Director of Medical Per Affiliation Authorities like the Director of School Education, Director of Medical Per Pera Medical Board, AP State Board of Technical Education & Training School Education & Trainin

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- 14. The above orders will be subject to further orders of the Hon'ble High Court in the Writ Petitions.
- 15. This orders are issued with the concurrence of Finance (FMU-Welfare-1) Department vide their U.O.No.FIN01-FMU0PC(WEL1)/86/2021(Computer No.1570313) Dated:29-11-2021.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

# K.SUNITHA PRINCIPAL SECRETARY TO GOVERNMENT

To

The Director, Social Welfare, AP, Tadepalli, Guntur District

The Special Chief Secretary to Government, Higher Education Department

The Special Chief Secretary to Government, Agriculture Department

The Special Chief Secretary to Government, BC Welfare Department

The Principal Secretary to Government, Medical and Health Department

The Principal Secretary to Government, School Education Department

The Principal Secretary to Government, Women Welfare, Differently abled and Senior Citizens Welfare Department

The Secretary to Government, Tribal Welfare Department

The Special Secretary to Government, Minority Welfare Department

The Secretary, AP State Council for Higher Education, Vijayawada

The Director of Tribal Welfare, A.P.

The Director of BC Welfare, A.P.

The Commissioner of Minority Welfare, A.P.

The Director of Differently Abled and Senior Citizen Welfare, A.P.

The Managing Director, A.P. State Kapu Welfare and Development Corporation.

All the District Collectors in the State

All JD/DD/AD of all Welfare Departments in AP (through respective Departments)

The PS to Minister for SW

The PS to Prl. Secretary to Govt., SW

SF/Spare

//FORWARDED :: BY ORDER//

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### GOVERNMENT OF ANDHRA PRADESH <u>A B S T R A C T</u>

Higher Education – Jagananna Vidya Deevena Scheme – Guidelines – Orders – Issued.

### HIGHER EDUCATION (E.C) DEPARTMENT

G.O.Ms.No. 14.

Dated:23-03-2020

Read:

G.O.Ms.No.115, Social Welfare (Education) Department, Dated:30.11.2019.

### ORDER:-

The Government of Andhra Pradesh is committed to transforming the quality of education, nutrition, health care services, etc., apart from making major investments for women empowerment, farmers' development, far reaching decentralized governance reform, etc., and overall economic development. In this direction, the Government has been implementing a range of major programs covering all sections of people across the State, which together are titled 'NAVARATNALU'.

- 2. As an integral part of the Government's strong resolve to improve the Gross Enrolment Rate (GER), provide quality higher education, ensure continuation of students in the stream of higher education, and equip the students with skills essential for the Fourth Industrial Era, the Government has decided to launch a scheme titled 'Jagananna Vidya Deevena'. Under the scheme, Government will provide 'full-fee reimbursement' to eligible students who are native to the State of Andhra Pradesh, pursuing degree education in the State. The Government has already defined the date of applicability of the scheme, beneficiaries of the scheme, eligibility criteria in the Government Order (GO) read above.
- 3. To ensure seamless and effective execution of 'Jagananna Vidya Deevena' Program, the Government hereby issues the following guidelines for registration and empanelment of Educational Institutions located in the State of Andhra Pradesh:

a)Empanelment of Institutions: To participate in the Scheme, the Managements of Higher Educational Institutions established in the State of Andhra Pradesh shall apply for Empanelment of the Institution under the Scheme

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b)To be eligible for coverage under 'Jagananna Vidya Deevena' Program, the Educational Institution is required to submit an application with the supporting documents to the Department of Higher Education in the format prescribed by the Government. Upon receipt of application for Empanelment, the Department of Higher Education would examine the application and Empanel the Applicant Institution for coverage under Jagananna Vidya Deevena Program, provided the institution fulfils the following requirements:

- Shall accept the Fee Structure notified by the Government, which is based on the recommendations of Andhra Pradesh Higher Education Regulatory and Monitoring Commission.
- ii. Shall not charge any Capitation Fee or any Unauthorized Amount under any other head or guise (i.e., donation etc.), either directly or indirectly, other than the fee notified by the Government, as collection of any unauthorized amounts would amount to capitation fee. The surplus (profit) generated from the collection of the Fee must be for the benefit of the institutions and cannot be diverted for other purposes or for personal gain.
- iii. **Shall not Withhold the Certificates** of students eligible for Fee reimbursement under any circumstances.
- iv. **Shall comply with guidelines** issued from time to time by their concerned Affiliating Authorities and Regulatory Authorities such as UGC, AICTE, PCI, APSCHE, etc.
- v. Shall Adopt Online Affiliation Module and Online Admission Module to avoid data errors/missing data/delays that could adversely affect the system integrity in sharing admission data.
- vi. Shall Upload the Academic Performance Record of each student in the Student Academic Service of the Institution immediately after declaration of results of Semester / End of Year examinations as applicable to the course and share the academic results data, on a real-time basis, by secure web service in prescribed format to the concerned affiliating authorities. The academic performance of the Institution /College which depends on the performance of the students in the semester / end of year examination will be the basis for being eligible for renewal of empanelment of the institution.

- (vii) Shall Implement Daily Aadhaar Enabled Biometric Attendance System for all teaching and non-teaching staff (regular/contract/outsourcing) and for all students (admitted in the convener, management, NRI quota of seats and spot admissions, etc.), whether or not receiving the fee reimbursement, to avoid fragmented information on admissions and attendance relating to the students studying in the institutions. Not less than 75% of aggregate attendance of each student so recorded shall be used for the full fee reimbursement scheme. There shall be no provision for entering backlog attendance.
- Viii) Shall follow Security / Data Privacy Protocols as issued by the Government from time to time to provide hassle-free services for all the stakeholders while making the education ecosystem resilient, secure, seamless and paperless to the extent possible.
- c) The institutions are informed that the fixation of Fee structure by the Andhra Pradesh Higher Education Regulatory and Monitoring Commission will not by itself enable or permit the managements to run the relevant courses in their institutions unless the courses are recognized and permitted by the Government or concerned Regulatory/affiliating authority at any relevant time.
- d) In case of any established willful delay / misrepresentation / non-compliance with any guidelines issued by the Government, the management of the institution including the person responsible are liable for penal consequences including debarment of the institution from participating in the fee reimbursement scheme. The concerned affiliating/regulatory authority may Suo moto after proper enquiry may recommend to the Government for taking necessary actions against the violations.
- 4. For the purpose of enabling its students, subject to their income eligibility, to apply for Full Fee Reimbursement Scheme, every College or Institution, which is affiliated to State / Central University or recognized by State / Central Government recognized Board or its equivalent body, shall register itself by submitting an application (as in the format appended to this order) duly authorized by the appropriate signatory. However, Deemed-to-be Universities and Private Universities are not eligible for benefits under this

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scheme. The students pursuing distance/correspondence courses and students admitted under management quota, NRI quota or spot admissions are not covered under the scheme.

5. The Social Welfare Department will be the Nodal Department for execution of the scheme in close collaboration with the departments of Higher Education, Tribal Welfare, Backward Classes Welfare, Minority Welfare and the Department of Finance.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

# SATISH CHANDRA SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

The Secretary, A.P. Higher Education Regulatory and Monitoring Commission, Tadepalli

The Commissioner of Collegiate Education, A.P., Vijayawada

The Secretary, A.P. State Council for Higher Education, Mangalagiri

All the Registrars of the Universities in the State

Copy to:

The Principal Secretary to Government, Social Welfare Department

The Principal Secretary to Government, Tribal Social Welfare Department

The Principal Secretary to Government, B.C. Welfare Department

The Principal Secretary to Government, Minorities Welfare Department

The Principal Secretary to Government, Women, Child, Disabled and Senior Citizens Welfare Department.

The P.S. to Chief Secretary to Government

The P.S. to Addl. Secretary to Chief Minister

The OSD to Minister (Education)

The P.S. to Spl.Chief Secy.to Govt., Higher Education Dept. SF/SCs.

/FORWARDED:: BY ORDER//

SECTION OFFICER

# Application for Empanelment of Institution / College under Jagananna Vidya Deevena (Full Fee Reimbursement Scheme)

- o Name of the Institution/College:
- o Year of Establishment:
- o Address:
- o Type of Management:
- o Details of Head of the Institution:
  - o Name:
  - o Designation:
  - o Email ID:
  - o Office Number:
  - o Cell Number:
- Affiliating Authority:
- Affiliation Type (Temporary/Permanent):
- o Date of First Affiliation by the University:
- o Regulatory Authority:



(Signature, Name and Stamp)

### GOVERNMENT OF ANDHRA PRADESH ABSTRACT

SOCIAL WELFARE DEPARTMENT – Navaratnalu - Post Metric Scholarships - Implementation of new Schemes Jagananna Vidya Deevena (RTF) and Jagananna Vasathi Deevena (MTF) - Scholarships to every eligible student belonging to SC,ST,BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories for the Post Metric Courses ITI, Polytechnic and Degree & above level courses - Orders – Issued.

### SOCIAL WELFARE (EDN) DEPARTMENT

G.O.Ms.No.115

Dated:30-11-2019
Read the following:-

- 1. G.O.Ms.No.66, Social Welfare (Edn 2) Department, dated 08- 09-2010.
- 2. Govt.Memo No.105375/SW.Edn.2/2011-11 Dt.28.09.2012.
- 3. G.O.Ms.No.84, Social Welfare (Edn 2) Department, dated 29- 10-2013.
- 4. G.O.Ms.No.85, Social Welfare (Edn 2) Department, dated 29- 10-2013.
- 5. G.O.Ms.No.86, Social Welfare (Edn 2) Department, dated 29- 10-2013.
- 6. G.O.Ms.No.72, Social Welfare (Edn 2) Department, dated 18- 10-2014.
- 7. G.O Ms.No. 103, Social Welfare (Edn.2) Department, dated 24.10.2016.
- 8. G.O.Ms.No.45, Social Welfare (Edn.2) Department, dated 09.06.2017.
- 9. Govt.Circular Memo No.712179/SW.Edn.2/2017 Dt.01.09.2017.
- 10. G.O Ms No. 81, Social Welfare (Edn.2) Department, dated 05.06.2018.
- 11. G.O.Ms. No.67, Social Welfare (Edn.2) Department dated 18.02.2019.
- 12. G.O Ms No. 81, Social Welfare (Edn.2) Department, dated 07.05.2019.
- 13. G.O.Ms. No.95, Social Welfare (Edn.2) Department dated 29.07.2019.
- 14. From the DSW, A.P.e-file No.SOW02-16021/37/2019-D1-SEC-COSW.

### ORDER:

The Government of Andhra Pradesh have decided to implementing the Post Metric Scholarships scheme, to all eligible students belonging to the Scheduled Castes (SC) [through the Social Welfare Department], the Scheduled Tribes (ST) [through the Tribal Welfare Department], the Backward Classes (BC), Kapu & Economically Backward Class (EBC) [through the Backward Classes Welfare Department, Minorities [through the Minorities Welfare Department] and the Differently Abled [through the Women Development, Child Welfare & Disabled Welfare Department] categories, on a saturation basis.

- 2. Government is implementing the Navaratnalu schemes towards up liftment of poorer and vulnerable sections of the people of Andhra Pradesh on saturation mode. The Council of Ministers have decided to implement the assurance in letter and spirit from the academic year 2019-20.
- 3. Government after careful examination of the matter and in partial modification of the instructions/guidelines issued earlier, hereby formulate the two new schemes viz. (i) "Jagananna Vidya Deevena (RTF)", and (ii) "Jagananna Vasathi Deevena (MTF)" to implement for all the students belonging to SC,ST, BC, EBC (other than Kapu), Kapu, Minority and Differently Abled categories who are pursuing the post metric courses from ITI to Ph.D except Intermediate, through their respective agencies, with the following guidelines.

### 4. Schemes:

(a) Jagananna Vidya Deevena (RTF): to provide complete fee reimbursement to every eligible student.

(b) Jagananna Vasathi Deevena (MTF): to provide Rs.10,000/- per person to ITI students, Rs.15,000/- per person to Polytechnic students, Rs.20,000/- per person for other Degree and above cours to every eligible student for soon and hostel expenses.

Vignan's Institute of Engineering for Work K.J.Peta, VSEZ (P.O. Visakhapatnam-49.

5. Date of Applicability of the schemes:

The schemes "Jagananna Vidya Deevena(RTF)" and "Jagananna Vasathi Deevena(MTF)" shall be applicable from the Financial year 2019-20.

- 6. Beneficiaries of the Schemes:
- (a) Eligible Students: The students under the following categories are eligible for availing the Schemes.
  - i. All the students, pursuing Polytechnic, ITI and Degree & above level courses in Government/Aided/Private colleges, affiliated to State Universities / Boards.
  - ii. Day scholar students, students in College Attached Hostels (CAH) and Department Attached Hostels (DAH).
  - iii. 75% of the aggregate attendance is mandatory for release of scholarships.
- (b) In eligible Students: The students under the following categories are not eligible for availing the Schemes.
  - i. Studying in Private Universities / Deemed Universities.
  - ii. Pursuing Correspondence / Distance education courses.
  - iii. Admitted under Management / Spot Quota.

### 7. Income Eligibility:

- i. The total family annual income to be less than or equal to Rs.2.50 takhs.
- ii. The total land holding of the family to be less than 10.00 acres of wet or 25.00 acres of dry or 25.00 acres both wet and dry land together.
- iii. No member of the family should be a government employee/ pensioner (all sanitary workers irrespective of their salary/ recruitment, are eligible. The Social Welfare Department shall develop a robust & fool-proof system of certification of parents of the beneficiaries under category of "Sanitary workers").
- iv. No member of the family should own a four-wheeler (Taxies/Tractors/Autos are exempted).
- v. A family who owns no property or less than 1500 Sft of built up area (Residential or Commercial) in urban areas is eligible.
- vi. No member of the family should be an income tax payee.
- 8. Mode of Disbursement:
- (a) Jagananna Vidya Deevena shall be credited to the respective College accounts on behalf of students.
- (b) Jagananna Vasathi Deevena:
  - i. Jagananna Vasathi Deevena shall be credited into the respective account of the mother of the eligible student.
  - ii. In case of the demise or absence of the mother, the amount shall be credited to the account of the natural guardian of the student.
- 9. Entitlements:
- (a) Jagananna Vidya Deevena (RTF):
  - i. Full fee i.e. Tuition Fee, Special Fees, Other Fees & Exam Fees as defined in the G.O.Ms.No.66, SW(Edn) Dept., dated 8-9-2010 and as fixed by the competent authorities is reimbursed to all eligible students.

ii. Full fee shall be credited to the respective College accounts on behalf of students.

(Contd..on page.3)
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(b) Jagananna Vasathi Deevena(MTF):

For ITI students: Rs.10,000/- per year.

For Polytechnic Students: Rs.15,000/- per year. For Other Courses: Rs.20,000/- per year.

- i. The amount shall be provided in two instalments in July and December.
- ii. Jagananna Vasathi Deevena covers all the eligible children in a family.
- iii. The mapping of the mother to the student and also the entry of mothers'bank accounts shall be done by the Welfare and Education Assistant with document upload and will certify the Genuineness of account details.
- iv. The flow of funds under both the (i) Jagananna Vidya Deevena & (ii) Jagananna Vasathi Deevena schemes shall be routed through the corresponding Corporations of the concerned Welfare Department.
- 10. YSR Navasakam- Fee reimbursement card:

Government is decided to identify the eligible beneficiaries on saturation basis duly checking the eligibility conditions and issue new card for "Jagananna Vidya Devena & Jagananna Vasathi Deevena" Schemes through Social Audit process.

- 11. The CEO of APCFSS is directed to make necessary modifications in the software accordingly.
- 12. The Special Chief Secretary/Principal Secretary/Secretary of the Social Welfare/Tribal Welfare/Backward Classes Welfare/Minority Welfare/Higher & Technical Education/School Education/Agriculture & Cooperation/Animal Husbandry, Dairy Development & Fisheries/Horticulture & Sericulture/Labour, Employment & Training/Health & Family Welfare & the Director of Social Welfare/ Director of Tribal Welfare/Director of Backward Classes Welfare/Commissioner of Minorities Welfare/Commissioner of Welfare of Differently Abled & Senior Citizens/All affiliating Authorities in the State are requested to follow and implement the above guidelines scrupulously and also convey the above,instructions to all the College Managements & other authorities concerned, without fail and ensure that the schemes are implemented accordingly.
- 13. All the District Collectors in the State, as the Chairman of the District Level Committee for the implementation of Scholarships, are requested to ensure that the instructions/guidelines stipulated in this order are implemented in-to, by all the District Welfare Officers and also by all the Principals of all educational Institutions and review the same in the meeting of the District Level Committee and other review meetings, so as to ensure the smooth implementation of the schemes.
- 14. The Director of Social Welfare, A.P., Amaravati shall take necessary steps to implement the schemes in coordination with all stake holders.
- 15. This order issues with the concurrence of the Finance (FMU-Welfare.I) Department vide their U.O.No.FIN01-FUMU0PC(WEL1)/116/2019, (Computer No.1034870), Dated:20-11-2019.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

MUDDADA RAVI CHANDRA SECRETARY TO GOVERNMENT

Tο

The Spl.Chief Secretary, Backs, 1995, ses Welfare, A.P. Secretariat, Amaranat.

The Principal Secretary, T. 45, Secretariat, Amaravati.

(Contd..on page.4)
PRINCIPAL
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15

The Principal Secretary, Minorities Welfare, A.P. Secretariat, Amaravati.

The Principal Secretary, WC, DA & SC Welfare, A.P. Secretariat, Amaravati.

The Director of Social Welfare, A.P., Amaravati.

The Director of Tribal Welfare, A.P., Amaravati.

The Director of BC Welfare, A.P., Amaravati.

The Commissioner of Minority Welfare, A.P., Amaravati.

The Director of Differently Abled and Senior Citizen Welfare, A.P., Amaravati.

The Managing Director, A.P. State Kapu Welfare and Development Corporation.

All District Collectors in the State.

The Chief Executive Officer, A.P.C.F.S.S., Amaravati at Ibrahimpatnam.

All JD/DD/AD of all Welfare Departments in A.P. (through respective Departments)

The Director of Treasuries and Accounts, A.P., Amaravati at Ibrahimpatnam.

The Pay & Accounts Officer, Vijayawada.

The Accountant General, A.P., Hyderabad

Copy to:-

The Spl. Chief Secretary to Government, Higher Education, A.P., Amaravati.

The Spl.Chief Secretary to Government, AH, DD & Fisheries, A.P., Amaravati.

The Spl.Chief Secretary to Government, Agriculture & Cooperation, AP,

Amaravati.

The Principal Secretary to Government, School Education, A.P., Amaravati.

The Principal Secretary to Government, Heath, Medical & FW, A.P., Amaravati.

The Principal Secretary to Govt, Labour, Employment & Training, AP, Amaravati.

The Principal Secretary to Government, IT&C, A.P., Amaravati.

The Principal Secretary to Government, Finance, A.P., Amaravati.

The Ex-Officio Secretary, Horticulture and Sericulture, A.P. Amaravati.

The Commissioner of Collegiate Education, A.P. Amaravati.

The Commissioner of Technical Education, A.P. Amaravati.

The Director of Medical Education, A.P. Amaravati

The Commissioner of Employment & Training, A.P. Amaravati

The commissioner of Intermediate Education, A.P. Amaravati.

The Commissioner of School Education, A.P. Amaravati.

The Commissioner, Information and Public Relations, Vijayawada.

The Chairman, APSCHE.

The Secretary, APSCHE.

The Vice-Chairman, APSCHE.

The Secretary, SBTET.

The Secretary, AP Paramedical Board.

The Secretary, APNMC.

The CEO, AP CFSS, Ibrahimpatnam.

The CEO, APCFMS, Amaravati, Ibrahimpatnam.

All Vice Chancellors of Universities in the State.

All Affiliating Authorities in the State.

All Registrars of Universities in the State.

All RJDs, Collegiate Education in the State.

All RIOs, Intermediate Education, in the State.

All DVEOs, Intermediate Education, in the State.

All DEOs in the State.

OSD to Chief Secretary to Govt., A.P. Secretariat.

P.S. to Secretary to C.M.

P.S. to M (SW) /M(BCW) /M(MW)/ M (WCD & DW)/ M (HRD)/M (PR)/M(Ag.)/

M(AH)/M(LE&T)/M(Health).

SF/Spare

// FORWARDED: BY ORDER //



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16

# GOVERNMENT OF ANDHRA PRADESH ABSTRACT

Social Welfare Department – JnanaBhumi- Smart Portal for Integrated Delivery of Services relating to Education and Scholarships—Orders – Issued.

### SOCIAL WELFARE (EDN.2) DEPARTMENT

G.O.Ms.No.

Dated: 09-06-2017. Read the following: -

- 1) G.O.Ms.No.103, Social Welfare (Edn.2) Department, dated 24-10-2016.
- 2) Workshop with all stakeholder Departments/Affiliating Authorities held on 28-12-16 at Vijayawada.
- 3) Review Meeting held by the Hon'ble Chief Minister on 9-2-2017 & 4-4-2017
- 4) Consultative Workshop with all stakeholder Departments/Affiliating Authorities held on 3-5-2017 at Secretariat, Velagapudi.
- 5) Lr.Rc. No. D/2197 /2016, dated 09.06.2017 of the Director Social Welfare

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### **ORDER**:

In the reference 1st read above, Government have issued comprehensive guidelines, after consulting all the stakeholder departments, for revamping the Post Matric Scholarship (PMS) system in order to align it with the mandate given by the Hon'ble Chief Minister for making the system predictable & providing hassle-free services for all the stakeholders, duly ensuring the Monthly release of MTF, Quarterly release of RTF, capturing the Biometric attendance & Academic performance of all the students & for making the Post-Matric Scholarships ecosystem resilient, secure, seamless & paperless.

- 2. Accordingly, the Social Welfare Department (Nodal Department for implementation of Post-Matric Scholarships) has simplified & streamlined the PMS system and deployed the APePASS version 2.0 software for processing the Post-Matric Scholarships during the academic year 2016-17.
- 3. During the review meetings held on 09-02-2017 & 04-04-2017, the Hon'ble Chief Minister has directed that the provisions contained in G.O.Ms.No.103, Social Welfare(Edn.2) Department, dated 24-10-2016 be implemented in letter and spirit & in-toto from the academic year 2017-18 & to develop a smart portal for providing the integrated & scamless delivery of services relating to Education and Scholarships for both the students & the educational institutions to attain synergies.
- 4. In view of the above directive, the Social Welfare Department has incepted a detailed Business Process Re-engineering of the APePASS Version 2.0 software, deployed during the academic year 2016-17, and has through the APCFSS (Andhra Pradesh Centre for Financial Systems & Services) developed a comprehensive, modular, intuitive, robust & high-fidelity Web portal integrating the services relating to Education and Scholarships.
- 5. A Consultative Workshop was held by the Social Welfare Department on 3-05-2017 with all the stakeholders relating to Post-Matric Scholarships viz. the concerned Principal Secretaries/ Heads of Departments /Affiliating Authorities /Registrars of all Universities and the modules, features & functionality of the integrated Web portal were explained, demonstrated & discussed in detail.
- 6. During the aforementioned Consultative Workshop, the representatives of all the concerned stakeholders relating to the Post-Matric Scholarships viz. a) Departments (Higher Education, Technical Education, School Education, Labour Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & July, watere, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Social Welfare, Universities (AP Paramedical Board/Board of Intermediate Labour Authorities/Universities (Apara N.G.

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Ranga Agriculture University, Acharya Nagarjuna University, Andhra University, Dr. N.T.R. Health University, JNTU Kakinada, JNTU Ananthapur, Krishna University, Dr.B.R. Ambedkar University, Rayalaseema University, Sri Padmavathi Mahila University, Sri Venkateswara University, Sri Venkateswara Veterinary University, Yogi Vemana University, Vikram Simhapuri University, Adikavi Nannaya University, Dr. Y.S.R. Horticulture University, Sri Krishna Devaraya University, Dravidian University, Dr. Abdul Haq Urdu University, Damodaram Sanjeevaiah Law University and others) and e) the Andhra Pradesh State Council for Higher Education(APSCHE) have given their consent to onboard onto the Web portal from the academic year 2017-18 & have also conveyed consent for onboarding of all their Affiliated Educational Institutions/Colleges on the Web portal.

7. The Hon'ble Chief Minister has unveiled the logo and launched the website of the Smart Web portal christened as "JnanaBhumi" (land of knowledge) [www.jnanabhumi.ap.gov.in] on 31st May,2017 at Vijayawada and in continuation of the orders issued in the reference 1st cited, the following instructions are hereby issued regarding operationalization of JnanaBhumi Web portal (hereinafter referred as JnanaBhumi) from the academic year 2017-18:

### A) SCOPE OF JnanaBhumi.

- The implementation of JnanaBhumi, shall be mandatory, from the academic year 2017-18, for all Departments /Boards / Affiliating Authorities / Universities & APSCHE and their affiliated educational institutions / colleges, (hereinafter referred as JnanaBhumi institutions) desirous of availing the Post Matric Scholarship scheme of the Government of Andhra Pradesh.
- JnanaBhumi institutions shall mandatorily implement the following JnanaBhumi modules: a) Institution Module b) Affiliating Authority Module c) Welfare Department Module d) Student module, as applicable (hereinafter referred to as "Core Modules")
- 3) All the Departments /Boards/Affiliating Authorities / Universities & APSCHE can develop and deploy customised modules/services in JnanaBhumi (hereinafter referred as "Additional Modules/Services") & which shall be mandatory for all their respective affiliated educational institutions/colleges and students to onboard/implement.

### B) CORE MODULES & SERVICES.

The following are the details of the Core Modules of JnanaBhumi and the services currently available in them:

- 1) Institution Module (IM): 1.1) College Registration 1.2) Student Admission, 1.3) Student Attendance, 1.4) Student Academics 1.5) Section Creation
- Affiliating Authorities Module (AAM): 2.1) Confirmation of College Registration 2.2) Masters of Colleges, Courses and College & Course Mapping 2.3) Population of Course Fee structure
- Welfare Department Module (WDM): 3.1) Student Scholarship, 3.2) Reports and Analytics
- 4) Student Module (SM): 4.1) Confirmation of Scholarship Details 4.2) Document Locker 4.3) Attendance & Academic information

### C) INTEGRATION OF EDUCATION & SCHOLARSHIP SERVICES:

JuanaBhumi is a smart portal <a href="www.inanabhumi.ap.gov.in">www.inanabhumi.ap.gov.in</a> for integrated delivery of services relating to Education and Scholarships. This portal integrates the workflow in the educational institutions with the scholarship lifecycle to create synergies and create value addition to the educational institutions and students as detailed below:

1. The workflow in the Jnan Planni & the processing of the Post-Matric scholarship is integrated with the constitutions, the students into the educational institutions.

- 2. The system of online registration earlier prescribed in the APePASS web portal stands dispensed from the academic year 2017-18 onwards. The student need not apply online for availing Post-Matric Scholarships but shall submit JnanaBhumi Scholarship Application Form(J-SAF), a physical form available free of cost at the College Admission in-charge office, at the time of submitting the admission form for the College. The J-SAF can also be downloaded at <a href="https://www.jnanabhumi.ap.gov.in">www.jnanabhumi.ap.gov.in</a>. Basing on the details submitted by the student in J-SAF the educational institutions shall process the claim. The detailed instructions and details of J-SAF are enclosed in the Annexure.
- The Post-Matric Scholarships claims, belonging to the periods prior to the academic year 2017-18, will continue to be processed in the APePASS portal.
- 4. The Principal of the concerned JnanaBhumi institution shall be the owner of the Institution Module and its services.
- The Principal shall compulsorily enter in JnanaBhumi, the details of all Fresh and Renewal applications pertaining to the year 2017-18, irrespective of whether they are applying for Post-Matric Scholarships or not.
- The Principal shall simultaneously process, as per the prescribed workflow, the details of the students who have applied for Post-Matric Scholarships in J-SAF and forward the same electronically to the Welfare Departments.
- 7. The Welfare Departments shall process and sanction the scholarship claims as per the eligibility of the applicants.

### D) ATTENDANCE AND ACADEMICS

- The Daily Biometric Attendance process, as defined in Para 5(III)(b) of G.O. Ms. No.103, SW(Edn.2) Department, dated 24-10-16 shall be implemented as per the date notified by each Affiliating Authority. Pending the implementation of the Daily Biometric Attendance capture, the affiliating authorities shall ensure that the educational institutions capture the daily attendance of the students by implementing the Daily Manual Attendance module of JnanaBhum.
- 2. The attendance, so recorded, shall be used for payment of the monthly Maintenance Fee(MTF) of the students, as per the procedure prescribed at Para 5 (VI)(c), from the date notified for this purpose.
- All the concerned educational institutions shall upload the Academic Performance record of the students in the Student Academics service of the Institution Module immediately after the declaration of the results of the Semester/ End of Year examinations, as applicable to the course.
- 4. Compliance by JnanaBhumi institutions
  - a. The concerned affiliating authorities shall be responsible for ensuring the implementation of the process changes/amendments made in this order & specifically for notifying the dates for the implementation of the Daily Biometric Attendance Capture, etc. entrusted to them.
  - b.All the concerned affiliating authorities shall ensure that all the details for the processing of the Post-Matric Scholarship claims in JnanaBhumi shall be entered & processed by the concerned Educational Institution within a reasonable timeframe, in any case not later than (15) working days from the date of admission of the student.
  - c. In case of established willful delay/non-compliance with Para (D)(4.a) or (4.b) above, by an affiliated educational institution/college, the concerned affiliating authority may suo-moto or on the basis of the report of the concerned District Collector or District/Regional Level Officer may recommend to the same spectra. Social Welfare (Nodal Officer for Post Matric Schola 1915) of the locations of the institution from participating in the Post-Matric Schola 1915.

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### E) DIGITAL SIGNATURE.

- The usage of Digital Signature Key(DSK) shall be compulsory for all concerned stakeholders, including educational institutions, wherever mandated by the workflow.
- 2. The DSK already being utilized for submitting documents to the EPFO by the JnanaBhumi institutions or the DSK utilized in eOffice software of NIC can be used for the purpose of JnanaBhumi.
- 3. The digitally signed documents shall be accepted by all the concerned stakeholder departments, including the Treasury Department.

### F) MANDATORY COMPLIANCES & RESPONSIBILITIES OF STAKEHOLDERS

| 1 | COMMON TO ALL JNANABHUMI INSTITUTIONS  | TIMELINE  |
|---|--|---|
| A | Attend all Trainings/Workshops/Meetings organized by Social Welfare Departments with respect to JnanaBhumi.  | Continuous  |
| В | Ensure provisioning of requisite number of desktops/laptops/ printers/ scanners/Biometric devices with internet connectivity of required bandwidth in their office/campus for JnanaBhumi.  | On or Before 16 <sup>th</sup> June                      |
| С | Deploy adequate resources trained on JnanaBhumi at their office/campus.  | On or Before 16th June                                  |
| D | Issue Public Notification to students highlighting the changes in the process, documents and timelines brought in through this Order.  | On or Before 16th June                                  |
| Е | The instructions issued in GO 103,SW(Edn.2)Department, dated 24-16 modified by the present order shall continue to be in force/operation. All p in the said G.O. shall continue to be operational.   |   |
| 2 | ALL AFFILIATING AUTHORITIES & THEIR AFFILIATED EDUCATIONAL INSTITUTIONS/COLLEGES   | TIMELINE  |
| A | All Affiliating Authorities shall issue Notifications to their respective affiliated educational institutions/colleges to adhere to the common instructions, roles and responsibilities and timelines contained in this GO, if they are desirous of availing the Post-Matric Scholarship Scheme of the Government of Andhra Pradesh.   | On or Before 16 <sup>th</sup> June                      |
| В | All affiliating authorities & their affiliated institutions shall mandatorily comply with the Periodic Audit Framework of JnanaBhumi.  | As and when Notified by<br>Social Welfare<br>Department |
| С | Affiliating Authority shall ensure CET Convenors share the CET Admission data including the Master tables through a web service (or) data dump with the JnanaBhumi webportal   | On or before start of<br>Academic Calendar              |
| D | Digital Signature Key of the Principals should be registered in the Institution Module. Digital Signature key of the University Registrar should be registered in the Affiliating Authority Module.  | 19 <sup>th</sup> June                                   |
| Е | Affiliating Authorities shall follow the process of designating the Maker,<br>Checker and Approver of the eDocuments to be approved in the<br>workflow relating to the services in the Affiliating Authority Module  | 19 <sup>th</sup> June                                   |
| F | Affiliating authorities should enter the Master data of Course Fee, Colleges, Courses and All Courses of College mapping.  | 22 <sup>nd</sup> June                                   |
| G | Affiliating authorities should approve the affiliated educational institution/college registrations entered by the respective Principals in their Institution module.  | 30 <sup>th</sup> June                                   |
| Н | Reimbursement of Tuition Fees(RTF) for Q4/2016-17 will be released to the Educational Institutions/Colleges that complete the submission of 2016-17 Academic Results of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103 Department,dated 24-10-2016 & after successful complete the submission of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103 Department,dated 24-10-2016 & after successful complete the submission of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103 Department,dated 24-10-2016 & after successful complete the submission of 2016-17 Academic Results of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103 Department,dated 24-10-2016 & after successful complete the submission of 2016-17 Academic Results of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103 Department,dated 24-10-2016 & after successful complete the submission of 2016-17 Academic Results of the students, as stipulated at Para 5(VII)(B) of the G.O.Ms.No. 103 Department,dated 24-10-2016 & after successful complete the submission of 2016-17 Academic Results of the students of 2016-17 Academic Results of 20 | On or before 30th June                                  |

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| 3 | ENABLING DEPARTMENTS/SERVICE PROVIDERS  |            |
|---|---|------------|
| A | The Treasury & Accounts Department shall make necessary arrangements for the acceptance of Digitally signed Post-Matric Scholarship Bills and supporting documents  | -          |
| В | APCFSS shall undertake security measures for preventing intrusion & malware and take up periodic security audits of the JnanaBhumi ccosystem. Additional Modules/Services will be taken up by APCFSS, up on mutually agreeable rates. | Continuous |
| С | The cost of development and maintenance of the JnanaBhumi Core Modules & their corresponding services mentioned in Section B shall be borne by the Department of Social Welfare Department.   |            |
| D | The cost of development and maintenance of the bespoke JnanaBhumi Additional Modules & services mentioned in Section B shall be borne by the concerned Departments as mutually agreed with APCFSS.                                    | •          |
| E | JuanaBhumi trainings shall be provided to the users by the Social Welfare Department as per a defined schedule & also as and when requested by the user Departments/Institutions.   | Continuous |
| F | The requisite JnanaBhumi User Manuals, as updated from time to time, shall be made available on the JnanaBhumi website by the Social Welfare Department.  | Continuous |

### G. ROLES & RESPONSIBILITIES

### 1) STUDENT - ROLES & RESPONSIBILITIES

### 1 A) APPLYING FOR SCHOLARSHIP

| EVENT<br>SNO | RESPONSIBILITY  | TIMELINE                       |
|--------------|---|--------------------------------|
| Eo           | All New Admissions Students should bring the following document identification numbers/ Documents/IDs while applying for Post-Matric Scholarships along with their filled in J-SAF (JnanaBhumi Scholarship Application Form):   | On/Before Date of<br>Admission |
|              | White Ration Card number     MeeSeva Income Certificate number (for Non – white ration card holders)     MeeSeva Caste Certificate number     Aadhaar number  |                                |
|              | <ul> <li>5 *Copy of 1st Page of Bank Passbook containing Account No. and Name</li> <li>6 Mobile number</li> <li>7 Email ID</li> </ul>   |                                |
|              | *(Important: Ensure that the Bank Account is AADHAR linked/seeded)  | 3 - KSD-AMD-C                  |
| Εı           | All New Admission Students should submit the JnanaBhumi Scholarship Application Form(J-SAF) (enclosed in Annexure) at the concerned College Admission incharge office in the respective college and retain the student copy of the same application. J-SAF is a physical form available at the concerned College Admission incharge office in the respective College. | On/Before Date of<br>Admission |
|              | The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.  |                                |
|              | * (NOTE: Student Mobile Number and Email ID registered at the time of admission in the scholarship application shall be used for all communication and matter tication.  Hence this mobile parties with his to be continued by the Student.)  | 200                            |

| E <sub>2</sub> | Students should submit the final list of scholarship related documents/document identification numbers/IDs as mentioned in E <sub>0</sub> .  | Within (7) working<br>days of Student Date<br>of Admission |
|----------------|--|--|
| E <sub>3</sub> | All New Admission Students shall login to the Student Module post the submission of Scholarship documents & check, update/confirm their personal, academic and scholarship details in their login.   | Within (7) working<br>days of Datc of<br>Admission         |
| E.             | All New Admission Students Post confirmation/updation of scholarship related details in the respective Student Module and all the Renewal Students shall be summoned in convenient batches by the college administration for Biometric authentication for submitting the online scholarship information and application.   | Within (15) days of<br>Date of Admission                   |
| E5             | At the E4 stage, the Renewal students can make a onetime request to the college admission / college scholarship incharge for modification of their Mobile number, Email ID and Bank Account Number and these details shall be updated by the college admission / scholarship incharge. The student shall receive a One Time Password (OTP) as an SMS to the latest mobile number in the system at the time of E3 and this should be shared with the college admission / scholarship incharge. This OTP received and the students' biometric shall be used to submit the student scholarship application. | Within (15) days of Date of Admission                      |

### 1 B) STUDENTS NOT APPLYING FOR SCHOLARSHIP

| EVENT | RESPONSIBILITY  | TIMELINE                       |
|-------|---|--------------------------------|
| SNO   |   |                                |
| Eo    | All New Admissions students and 2 <sup>nd</sup> year & above students shall bring their AADHAR number, mobile number, Email ID along with the documents as mentioned by their colleges in their instructions of college application for new students. |                                |
| Еі    | The New Admission students should confirm their disinclination to avail the scholarship by submitting the JnanaBhumi - Scholarship Application Form(J-SAF) with the respective documents/document numbers prescribed in the form. (Annexure)          | On/Before Date of<br>Admission |
|       | The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.  |                                |

# 2) ALL EDUCATIONAL INSTITUTIONS/COLLEGES – ROLES & RESPONSIBILITIES

| EVENT<br>SNO | RESPONSIBILITY   | TIMELINE               |
|--------------|--|------------------------|
| Ео           | Issue Public Notifications to students highlighting the changes in process, documents & timelines mentioned in this order & inform the Social Welfare Department | On or Before 16th June |
| Eı           | Attend all Trainings/Westings organized by Social Welfare Department Mistrana Phumi.   | Continuous             |

| E2              | Shall ensure CET Convenors share the CET Admission data including the Master tables through a web service (or) data dump with the JnanaBhumi webportal.  | On or before start of<br>Academic Calendar   |
|-----------------|--|--|
| E <sub>3</sub>  | Ensure provisioning of requisite number of desktops/laptops/ printers/ scanners/Biometric devices with internet connectivity of required bandwidth in their office/campus for JnanaBhumi.  | On or Before 16 <sup>th</sup> June   |
| E4              | Deploy adequate resources trained on JnanaBhumi at their office/campus.  | On or Before 16th June   |
| Es              | Provide J-SAF(JnanaBhumi - Scholarship Application Form in Annexure) at the time of admission, free of cost to the students at their admission incharge's office. The educational institutions shall ensure that the filled in applications are filed properly and available at all times in the office of the admissions incharge of the institution.   | On or Before 16th June   |
| E <sub>6</sub>  | Register the Digital Signature Key of the Principal of the education institution/college on the JnanaBhumi as a first time setup activity.   | On or Before 19th June   |
| E7              | Deploy Biometric device for capturing Student Attendance, if not already deployed.  Specifications shall be as prescribed by UIDAI.  | As per date given by the respective Affiliating Authority                          |
| E <sub>8</sub>  | Define Master data in JnanaBhumi   | (Service will be made available)   |
| E9              | Complete Student Admission on JnanaBhumi for all<br>Students   | As per academic calendar<br>or admission date or<br>reopening date                 |
| Ею              | All Renewal Scholarship students details need to be confirmed on JnanaBhumi.   | On or Before As per<br>academic calendar or<br>admission date or<br>reopening date |
| Ett             | Distribute JnanaBhumi - Scholarship Application Form to all new admission students   | Before admission date or reopening date  |
| E12             | Collect the completed JnanaBhumi - Scholarship<br>Application Form from new admission students & Give<br>back student copy   | Within 7 days of<br>Admission Date   |
| E13             | Enter the Scholarship applications in to the Scholarship module of each Fresh student and submit.  | Within 7 days of<br>Admission Date   |
| E14             | Complete biometric authentication of all students availing Scholarships (in convenient batches) Fresh and Renewal students -Digitally Signed list of students needs to be submitted.   | Within 7 days of<br>Admission Date   |
| Eis             | Daily Attendance needs to be updated on JnanaBhumi portal  | Daily  |
| E16             | Student Academic performance details to be updated on JnanaBhumi by end of every semester or academic year as per the course to avail RTF release  | End of semester<br>/Academic Year as per the<br>course calendar                    |
| E <sub>17</sub> | Update in any changes in Principal and College communication details on JnanaBhumi portal  | Within 5 working days from the change  |
| E18             | Procure new Digital Signature Key & Update Digital Signature Key on change of Principal on JnanaBhumi portal   | Within 5 working days from the change  |
|                 | THE PROPERTY OF THE PARTY OF TH | DOINCIPAL  |

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### 3) ALL AFFILIATING AUTHORITIES - ROLES & RESPONSIBILITIES

| EVENT<br>SNO   | RESPONSIBILITY   | TIMELINE   |
|----------------|--|--|
| Eo             | Issue Public Notifications to students highlighting the changes in process, documents & timelines mentioned in this order & inform the Social Welfare Department   | On or Before 16 <sup>th</sup><br>June  |
| Eı             | Attend all Trainings/Workshops/Meetings organized by Social Welfare Department on JnanaBhumi.  | Continuous Process   |
| E2             | Complete registration of Digital Signature Key. And authorize the Digital Signature Keys of all Principals of affiliated educational institutions/colleges.  | On or Before 22 <sup>nd</sup><br>June  |
| E <sub>3</sub> | Complete the data entry in the Master Data of Colleges, Courses, College to Course Mappings and Course Fee.  | On or Before 22 <sup>nd</sup><br>June  |
| E4             | Complete the confirmation of College Registration data   | On or Before 30 <sup>th</sup><br>June  |
| Es             | Enter the Fee Structure for all Courses of all Colleges (Government, Aided, Unaided, University)   | On or Before 30 <sup>th</sup><br>June  |
| E <sub>6</sub> | Ensure update of Master Data of Colleges, Courses, College to Course Mappings and Course Fee as and when there is a change   | Within (5)Working Days of the change   |
| E7             | Ensure all the Affiliated Educational Institutions / Colleges adhere to the timelines as mentioned in the current Order while delivering their responsibilities (College Registration, Student Admission, Student Attendance, Student Academics) | Continuous Process   |
| Es             | Ensure all the Affiliated Educational Institutions / Colleges move to Biometric attendance as per the date notified and informed to the Social Welfare Department.   | On or Before the Date Notified and shared with the Social Welfare Department |

### 4) WELFARE DEPARTMENTS – ROLES & RESPONSIBILITIES

| EVENT<br>SNO | RESPONSIBILITY  | TIMELINE                     |
|--------------|---|------------------------------|
| Eo           | District Welfare Officer shall sanction, release the Scholarship Claims, generate the Bill and submit to District Treasury via Digital Signature Key. (No Physical Copies shall be submitted to Treasury) | As per prescribed timelines. |
| Eı           | Physical verification of at least (5)% random sample of documents related to scholarships against details entered in the JnanaBhumi   | Quarterly                    |

# 5) BANKS REGISTERED UNDER THE POST-MATRIC SCHOLARSHIPS SCHEME – ROLES & RESPONSIBILITIES

| EVENT | RESPONSIBILITY  | TIMELINE                         |
|-------|---|----------------------------------|
| SNO   |   |                                  |
| Eo    | Shall open Basic Savings Bank Deposit Account (RBI/2012-  | Within 30 days of                |
|       | 13/164) to the students availing Scholarships. All students shall be provided facility of ATM card or ATM-cum-Debit Card & other facilities as per RBI Notification - RBI/2012-13/164 |                                  |
| Eı    | Banks shall ensure & factor and DHAR linkage/Seeding to all student bank accounts   | Within 30 days of Admission date |

PRINCIPAL
Vignan's Institute
Engineering for Women
K.J.Peta, VSEZ (P.O.)
Visakhapatnam-49.

24

### 6) TREASURY & ACCOUNTS DEPARTMENT – ROLES & RESPONSIBILITIES

| EVENT<br>S.NO | RESPONSIBILITY   | TIMELINE |
|---------------|--|----------|
| Eo            | District Treasury Officer shall honour and pass the Digitally signed scholarship bills and documents received from the login of Welfare DD/JD.                                 |          |
| Ει            | District Treasury Officer will not insist for submission of Hard Copies of the Digitally signed Post-Matric Scholarship bills & documents received from login of Welfare DD/JD | -        |

INSTITUTIONAL ARRANGEMENTS: Considering the extensive scope, coverage and complexity in bringing about the convergence of the Education & the Post-Matric Scholarship system onto a single platform viz. JnanaBhumi, the Government have decided to constitute the following Committees with immediate effect:

### A) STATE LEVEL COMMITTEE

Principal Secretary Social Welfare - Nodal Secretary

Principal Secretary Higher Education - Member

Principal Secretary Finance - Member

Principal Secretary Tribal Welfare - Member

Principal Secretary BC Welfare - Member

Principal Secretary Minorities Welfare - Member

Principal Secretary School Education - Member

Principal Secretary Agriculture & Cooperation - Member

Principal Secretary Animal Husbandry Dairy Development and Fisheries - Member

Principal Secretary Horticulture & Sericulture - Member

Principal Secretary Labour Employment & Training - Member

Principal Secretary Health and Family Welfare - Member

Principal Secretary Welfare of Differently Abled & Senior Citizens - Member

Secretary APSCHE - Member

Secretary Board of Intermediate Education - Member

Commissioner Intermediate Education - Member

Commissioner Collegiate Education - Member

Commissioner Technical Education - Member

Convener, SLBC- Member

Director of Social Welfare - Convener

(This Committee shall meet every quarter. The periodicity may vary based upon the need.)

### B) DISTRICT LEVEL COMMITTEE

District Collector - Chairman

DD BC Welfare - Member

DMWO - Member

DD Tribal Welfare - Member

AD Disabled Welfare - Me

RJD, Collegiate Education - Member

RIO - Member

**DVEO- Member** 

DEO - Member

Registrar of concerned University - Member

LDM - Member

DD/JD Social Welfare - Member Convener

(This committee shall meet monthly. The periodicity may vary on need basis.)

C) APCFSS: The CEO, APCFSS is requested to make the necessary arrangements for the smooth functioning of the JnanaBhumi web portal.

will Go-Live with effect from 9 7 me, 2017. GO LIVE: The JnanaBhur

> Vignan's Institute Si Engineering for World K.J.Peta, VSEZ (P.C Visakhapatnam-49.

- 10. The Spl.Chief Secretaries/Principal Secretaries/Secretaries & HODs of Higher Education, Technical Education, School Education, Labour, Employment & Training, Medical Education, Agriculture & Cooperation, Horticulture & Sericulture, Animal Husbandry, Dairy Development & Fisheries, Health & Family welfare, Social Welfare, BC Welfare, Tribal Welfare, Disabled Welfare, Minority Welfare, Collegiate Education, AP Paramedical Board, Board of Intermediate Education, APNMC, APSCHE, SLBC Convener and all Affiliating Authorities are requested to take necessary action accordingly.
- 11. Copy of this order is available on internet and can be accessed at address http://www.ap.gov.in/goir

### (BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

# S. S. RAWAT PRINCIPAL SECRETARY TO GOVERNMENT.

To

The Principal Secretary to Government, Higher Education, A.P., Amaravati.

The Principal Secretary to Government, Medical Education, A.P., Amaravati.

The Principal Secretary to Government, Health & Family Welfare, A.P., Amaravati

The Principal Secretary to Government, School Education, A.P., Amaravati.

The Principal Secretary to Government, Agriculture and Cooperation

The Special Chief Secretary to Government, Animal Husbandry, Dairy Development and Fisheries, A.P., Amaravati.

The Principal Secretary to Government, Labour Employment and Training, A.P., Amaravati.

The Principal Secretary to Government, IT&C, A.P.Amaravati

The Secretary to Government, Finance, A.P.Amaravati

The Principal Secretary to Government, BC Welfare, A.P.Amaravati

The Principal Secretary to Government, Tribal Welfare, A.P.Amaravati

The Principal Secretary to Government, Minority Welfare, A.P.Amaravati

The Principal Secretary to Government, Women & Child, Disabled and Senior Citizen Welfare,

A.P.Amaravati

The Ex-Officio Secretary, Horticulture and Sericulture, A.P.Amaravati

The Director of Social Welfare, A.P., Amaravati.

The Director Treasury, A.P., Ibrahimpatnam.

The Commissioner of Tribal Welfare, A.P., Amaravati.

The Commissioner of B.C. Welfare, A.P., Amaravati.

The Director, Welfare of Disabled and Senior Citizens, A.P., Amaravati.

The Commissioner of Minority Welfare, A.P. Amaravati.

The Commissioner of Collegiate Education, AP, Amaravati.

The Commissioner of Technical Education, A.P., Hyderabad.

The Director of Medical Education, A.P., Hyderabad.

The Commissioner of Employment & Training, A.P., Hyderabad

The Commissioner of Intermediate Education, A.P., Hyderabad.

The Commissioner of School Education, A.P., Hyderabad.

The Chairman, APSCHE

The Secretary, APSCHE

The Vice-Chairman, APSCHE

The CEO, APCFSS, AP, Ibrahimpatnam

SLBC Convener, AP

The Secretary, SBTET

The Secretary, AP Paramedical Board

The Secretary, APNMC

All the Vice Chancellors of Universities concerned.

All the District Collectors in the State.

All the Registrars of Universities in the S

All the Deputy Directors of Social Wel

All the District Tribal Welfare Officers All the District B.C.Welfare Officers

All the District Minority Welfare Office

orimissioner (SW)
ressioner (TW)
respiner (BCW)
respiner (MW)

All the RJDs, Collegiate Education All the RIOs, Intermediate Education All the DVEOs, Intermediate Education, All the DEOs of the districts All the LDMs of the districts

Copy to:-

P.S. to Principal Secretary to C.M.

P.S. to M (SW) / M (TW) / M (BCW) / M (MW) / M (DW) / M (Higher Edn.) / M (School Edn.)/M (Technical Edn.) //M (PR)/M (Agriculture)/M (Animal Husbandry) / M (Labour and Employment) / M (Health).

Sc/Sf.

//FORWARDED:: BY ORDER//

SECTION OFFICER



### ANNEXURE TO G.O.Ms.No.45, Social Welfare (Edn.2) Dept., Dated:09-06-2017

### JnanaBhumi Scholarship Application Form (JSAF)

| COLLEGE NAME: |  |
|---------------|--|
| COURSE NAME : |  |

|  | First      | Nar  | ne    |              |                     | La      | st N   | lam                      | ne      |               |  | Firs        | t Nai | me   | L      | ast | Na       | me     | :  |
|--|------------|------|-------|--------------|---------------------|---------|--|--------------------------|---------|---------------|--|-------------|-------|------|--------|-----|----------|--------|----|
| Student Name   |            |      |       | Student Name |                     |         |  | $\top$                   |         |               |  |             |       |      |        |     |          |        |    |
| SSC ID & Year (YYYY)   |            |      |       | -            | SSC ID & Year (YYY) | 4       |  |                          | 十       | T             | Τ  | T           |       |      |        |     |          |        |    |
| College Admission  |            |      |       |              |                     |         |  | College Admission        | 77.7    |               |  |             |       |      |        |     |          |        |    |
| Form No  | rm No      |      |       |              |                     |         |  |                          | Form No |               |  |             |       |      |        |     |          |        |    |
| PHC  | □ Y        |      |       |              | _                   | 3 1     |  |                          |         |               | PHC                                      | ☐ Yes ☐ No  |       |      |        |     |          |        |    |
| Caste  | □ SC       | C    |       | ST           | 1, 1                |         | BC   |                          |         |               | Caste                                    | □SC □ST □BC |       |      |        |     |          |        |    |
|  | <br>  CIEE | 3C   |       | MV           | V                   |         |  |                          |         |               |  | ΠE          | ВС    |      | иW     | 7   |          |        |    |
| I would like   | e to an    | poly | for:  | sche         |                     | sh      | ip   |                          |         |               | I would like to apply for scholarship    |             |       |      |        |     |          |        |    |
| Yes  | _          |      | 3No   |              |                     |         |  |                          |         |               | Yes                                      | _           |       | □No  |        |     | _        |        |    |
| IF No, THEN REASON   | FOR        | l NC | T A   | VA           | ILI                 | IN      | G  |                          |         |               | IF No, THEN REASO                        | N FO        | R No  | A TC | ۷AI    | ПI  | NG       | r<br>P |    |
| SCHOLARSHIP  |            |      |       |              |                     |         |  |                          |         |               | SCHOLARSHIP                              |             |       |      |        |     |          |        |    |
| Higher income  |            | ,    | -     | -            |                     |         |  |                          |         |               | Higher income                            | . 1 . 1     |       | . FI | 20     |     |          |        |    |
| Intermediate Student   |            |      |       |              | 1                   | 1.0     | ·  |                          |         |               | ☐Intermediate Studen☐Already Availed Sci |             |       |      |        |     | 10       |        |    |
| Already Availed School   |            |      |       | me .         | icve                | :1 C    | юш   | rse                      |         |               | Readmission in the                       |             |       |      | JC II  | JVC | 100      | JUL    | SU |
| Not a Convener Quot  |            |      |       |              |                     |         |  |                          |         |               | Not a Convener Que                       |             |       | -    |        |     |          |        |    |
| Others   | 1 3144     | CIII |       |              |                     |         |  |                          |         |               | Others                                   |             |       |      |        |     |          |        |    |
| Remarks/Comments to S  | uppler     | men! | t Oth | ers          |                     |         |  |                          |         |               | Remarks/Comments to Supplement Others:   |             |       |      |        |     |          |        |    |
| remarks Comments to Supplement Offices.  |            |      |       |              |                     |         |  |                          |         |               |  |             |       |      |        | _   |          |        |    |
| ·  |            |      |       |              |                     |         | _  |                          |         |               |  |             | _     |      |        |     |          |        |    |
| IF YES FILL THE FOLLOWING DETAILS  |            |      |       |              |                     |         |  | IF YES FILL T            |         | DLL           | OWI                                      | NG          | DI    | ETA  | Ш      | .S  |          |        |    |
| Bank Account Number  |            |      |       |              |                     |         |  |                          |         |               | Bank Account Number                      |             |       |      |        |     |          |        |    |
| Account Holder Name  |            |      |       |              |                     |         |  |                          |         |               | Account Holder Name                      |             |       |      |        |     |          | _      |    |
| Bank Name  | 1000       |      |       |              |                     |         |  |                          |         |               | Bank Name                                |             |       |      |        |     |          |        |    |
| IFSC Code  |            |      |       | 100          |                     |         |  |                          |         |               | IFSC Code                                |             |       |      |        |     |          |        |    |
| Bank Branch Name   |            |      |       |              |                     | - 100   |  |                          |         |               | Bank Branch Name                         |             |       |      | 1      |     |          |        |    |
| Mee Seva Caste   |            |      |       |              |                     |         |  |                          |         |               | Mee Seva Caste                           |             |       |      |        |     |          |        |    |
| Certificate Number   |            |      |       |              |                     | _       |  |                          |         |               | Certificate Number                       | -           |       |      |        | _   |          |        |    |
| White Ration Card  |            |      |       |              |                     |         |  |                          |         |               | White Ration Card                        |             |       |      |        |     |          |        |    |
| Number/Mee Seva  |            |      |       |              |                     |         |  |                          |         | 4             | Number/ Mee Seva<br>Income Certificate   |             |       |      |        |     |          |        |    |
| Income Certificate   |            |      |       |              |                     |         |  |                          |         |               | Number                                   |             |       |      |        |     |          |        |    |
| Number Mobile Number   | $\vdash$   |      |       |              |                     |         | Г  | Т                        | T       | 0.00          | Mobile Number                            |             |       |      |        |     |          |        |    |
| Email ID   |            |      |       |              |                     |         | -  |                          | +       | -             | Email ID                                 |             |       |      |        | _   |          | _      |    |
| Aadhar Number  |            |      | T     |              |                     | Т       | Ť  | T                        | Ť       |               | Aadhar Number                            |             | П     |      | $\top$ | T   |          |        |    |
| Addital Namoci   |            |      |       |              |                     |         |  |                          | 1       |               | Audita Hamoer                            |             |       | 1 1  |        | _   | <u> </u> |        |    |
|  |            |      |       |              |                     |         |  |                          |         |               |  |             |       |      |        |     |          |        |    |
| Student Signature & Date   |            |      |       |              |                     |         |  | Student Signature & Date |         |               |  |             |       |      |        |     |          |        |    |
| the rest of the rest of the state of the sta |            |      |       |              |                     |         |  |                          |         | $\overline{}$ |  |             |       |      |        |     |          |        |    |
|  |            |      |       |              |                     |         |  |                          |         | 1             |  |             |       |      |        |     |          |        |    |
| Admission In charge Signature & Stamp & Date   |            |      |       |              |                     | $\perp$ | Admission In charge Signature & Stamp & Date |                          |         |               |  | ite         |       |      |        |     |          |        |    |
| Student Copy   |            |      |       |              |                     |         | Oflege Copy                                  |                          |         |               |  |             |       |      |        |     |          |        |    |
|  |            |      |       |              |                     |         |  | -/                       | 1       |               |  |             |       |      |        |     |          |        |    |

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#### INSTRUCTIONS

- 1 This form is FREE. No charge shall be levied on the student for this application form
- 2 MEE SEVA CASTE CERTIFICATE has permanent validity.
- 3 MEE SEVA INCOME CERTIFICATE is valid for four years from the date of issue.
- 4 Call PEOPLE FIRST HELPLINE 1100 for any information/register grievances w.e.f. 21st June 2017.
- 5 Submit this form to the admission in charge, within (7) days of the date of admission, in order to be eligible for RTF & MTF
- 6 Fill the various identity numbers required in the application form or bring the original.
- 7 Bring 1st page copy of student bank passbook containing the student 'account number and account holder name'
- 8 Mobile number Registered on this form will be used for all Post Matric Scholarship transactions & for all communication purposes and for OTP authentication using this mobile number.
- 9 Students' cannot change their Registered mobile number
- 10 Email id of student Registered on this form will be used for all Post Matric Scholarship transactions along with mobile number for all communication purposes and for OTP authentication.
- 11 Students' cannot change their Registered email id
- 12 Student shall retain the duly student copy of this application form, duly signed and stamped by the admission in charge.
- 13 Student can approach the Bank and avail the facility of zero balance of account or create a new Aadhar linked no-frills bank account before submitting the application form
- 14 Student can collect Rupay cards for their respective bank accounts & in case of any difficulty the issue can be raised to the Deputy Director, Social Welfare.
- 15 After the submission of JnanaBhumi Scholarship Application form, the student will receive their userid and password on the mobile number and email id mentioned in the scholarship application form.
- 16 Student needs to confirm/update their Post-matric Scholarship related details in the JnanaBhumi portal and submit it back to college principal.
- 17 Student will need to complete biometric authentication for their Post-Matric Scholarships within 15 days of the date of admission.

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Vignan's Institute
Engineering for Wc
K.J.Peta, VSEZ (P.C
Visakhapatnam-49.

# VIGNAN'S SCHOLARSHIP SCHEME (VSS)



# VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Approved by AICTE, New Delhi & Affiliated to JNTU Kakinada) Estd. – 2008
Accredited by NBA for UG Programmes of EEE, ECE, CSE & IT
ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution
Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530049. A.P.

Phone: 9133300357, 8886066339: Fax: 0891-2010485

E-Mail:viewprincipal@gmail.com

website: www.edu.in

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## **VIGNAN'S SCHOLARSHIP SCHEME (VSS)**

Policy: VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN (VIEW) promotes Scholarship schemes to meritorious students of outstanding performance in the education sector as well as to the socially and economically backward categories. The scholarship wing of the college guides the students to procure the benefit of scholarship schemes like MERIT SCHOLARSHIP and MEANS SCHOLARSHIP in order to motivate the deserving people for their studies.

Objective: - To provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies. This policy provides two types of scholarships namely, Merit scholarship and Means scholarship.

### I. MERIT SCHOLARSHIP SCHEME:

### Category1:

University Gold Medalist: The students who secured Gold Medal from the JNTU Kakinada University are eligible to get this MERIT Scholarship with a cash prize of Rs. 25,000/-.

### Category2:

College Toppers: The Students who stood as a college Toppers (from all the Branches) are eligible to get this MERIT Scholarship as follows

| College Toppers | FEE Waiver Details      |
|-----------------|-------------------------|
| First Topper    | 100% Tuition Fee Waiver |
| Second Topper   | 75% Tuition Fee Waiver  |
| Third Topper    | 50% Tuition Fee Waiver  |

Note: A Student who achieved both College Topper and University Gold Medalist is eligible for both Cash prize and Tuition Fee Waiver.

Category3:

**Department Toppers:** Students who stood as a Topper at Department level are eligible to get this MERIT Scholarship with 50% Tuition Fee Waiver.



### 2. MEANS SCHOLARSHIP SCHEME:

To provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing higher studies. MEANS Scholarship will be sanctioned for 20 Students at institute level.

- Students ought to secure an aggregate of minimum 70%.
- Student's attendance should be more than 75%.
- Parents annual income will be less than Rs 2,00,000/-.
- Severity of the cause which influenced on family income.

### 1. Notification:

- Merit Scholarship: Notification shall be given in the Month of May/Jun of every academic year.
- > Means Scholarship: Notification shall be given in the Month of Jan/Feb of every academic year.

### 2. Procedure to apply:

- i. Applications can be downloaded from Institute Web sites
   URL: "<a href="http://www.view.edu.in">http://www.view.edu.in</a>"
- ii. All the filled application along with necessary documents should attested by HoD and submit to Dean Admin office within a week from the date of notification issued. Application must be process through the proper channel

### Necessary documents to be attached:

- Academic Mark list till the date of Notification
- Attendance Report till the date of Notification
- Attested photocopy of the latest Income proof certificate.

### **Notifications of results:**

The income of the students' parent will be taken into account before preparing the list. The selection committee will select the eligible students from the top of the merit list a maximum of 20 applicants. The results of scholarship scheme will be announced within two weeks from the date of notification.

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| Format No.01 | VIEW-ISO-AO-06 | Date |
|--------------|----------------|------|
|              |                |      |

### APPLICATION FOR THE VIGNAN MERIT-CUM-MEANS SCHOLARSHIP

DATE:

SCHOLORSHIP CATEGORY\*

(\*Merit/BPL/Sports/Others)

STUDENT ID

:

NAME OF THE APPLICANT

BRANCH SEMESTER

.

SECTION

Occupation

:

Family Background

Name of the father

•

.

Annual Income:

Annual Income:

Name of the mother

:

Occupation :

Whether the student belongs to BPL category:

YES / NO

### **Students Academic Credentials**

| Year/Sem         | I-I | I-II | II-I | II-II | Ш-І | III-II | IV-I | IV-II | Aggregate<br>Marks |
|------------------|-----|------|------|-------|-----|--------|------|-------|--------------------|
| Max. Marks       |     |      |      |       |     |        |      |       |                    |
| Secured<br>Marks |     |      |      |       |     |        |      |       |                    |
| % of Marks       |     |      | =    |       |     |        |      |       |                    |

| Merit Category(College/Department Level) | Overall Rank |
|--|--------------|
|  |              |

I am here by declaring that the above furnished data is true with the best of my knowledge.

| Date: | Signature of the student |
|-------|--------------------------|
| Date. | 0.6                      |

**HODs' Remarks:** 

Signature of HOD

Verified By

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Authorised By



(Approved by AICTE & Affiliated to JNT University, Kakinada) Estd. – 2008 Accredited by NBA for UG Programmes of EEE, ECE, CSE & IT Kapujaggarajupeta, VSEZ (Post), Visakhapatnam – 530 049, A.P.

## Means Scholarship Notification-2020-21

Applications are invited in the prescribed forms for Means Scholarship for the Academic Year 2020-21, from eligible students of UG and PG courses (2020, 2019, 2018 and 2017 admitted batch students). Shortlisted eligible candidates will get means scholarship for the academic year 2020-21.

### Criterion:

- ✓ Means Scholarship will be sanctioned for 30 Students at institute level.
- ✓ The Gross Annual Income of Student's parents/guardian and her family from all sources must not exceed Rs.2,00,000/- (Rupees Two Lakhs Only).
- ✓ Students ought to secure an aggregate of minimum 70%.
- ✓ Students who have backlog in any subject(s) are not eligible for Means Scholarship for 2020-21.
- ✓ The student's attendance should be more than 75%

Eligible students are advised to download the applications from the college website from 3<sup>rd</sup> August 2022 or can acquire the hard copy of application from stationery store at college canteen and submit the hard copy of the application form duly enclosing all the relevant documents should be submitted to I/c Scholarship on or before 8<sup>th</sup> August 2022. The hard copy of scholarship application must be signed both by student and her parent/guardian otherwise it will be treated as cancelled.

Under no circumstances the hard copy of Means Scholarship application for the year 2020-21 will not be accepted beyond 8th August 2022.

Those student against whom disciplinary actions have been taken or pending against them during the preceding year or they have been punished by the competent authority under examination malpractice or involved in violation of code of conduct at any period of time in the institute are not eligible for award of Means Scholarship for the year 2020-21.

Note: 2021 admitted UG & PG students are not eligible to apply the scholarship

against this notification.

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Phone: 9133300357, 8886066339::Fax: 0891-2010485

Email: viewvizag@yahoo.com, viewprincipal@gmail.com website: www.vignanview.org

Ref: VIEW/Principal/Cir/2020/013

Date: 26.01.2020

# MeansScholarship Notification-2020

Applications are invited in the prescribed forms for Means Scholarship for the Academic Year 2019-20, from eligible students of UG and PG courses (batch 2019, 2018, 2017 and 2016). Shortlisted eligible candidates will get means scholarship for the academic year 2019-20.

### **CRITERION:**

The Gross Annual Income of Student's parents/guardian and her family from all sources must not exceed Rs.2,00,000/- (Rupees Two Lakhs Only). Students who have backlog in any subject(s) are **not eligible** for Means Scholarship for 2019-20. The student's attendance should be more than 75%

Eligible students are advised to download the applications from the college website from 28th January 2020 or can acquire the hard copy of application from stationery store at college canteen and submit the hard copy of the application form duly enclosing all the relevant documents should be submitted to Dean of Administration on or before 15th February 2020. The hard copy of scholarship application must be signed both by student and her parent/guardian otherwise it will be treated as cancelled.

Under no circumstances the hard copy of Means Scholarship application for the year 2019-20 will not be accepted beyond 15th February 2020.

Those student against whom disciplinary actions have been taken or pending against them during the preceding year or they have been punished by the competent authority under examination malpractice or involved in violation of code of conduct at any period of time in the institute are not eligible for award of Means Scholarship for the year 2019-20.

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Email: viewvizag@yahoo.com, viewprincipal@gmall.com website: www.vighanview.org

Ref: VIEW/Principal/Cir/2019/012

## Means Scholarship Notification-2019

Applications are invited in the prescribed forms for Means Scholarship for the Academic Year 2018-19, from eligible students of UG and PG courses (batch 2018, 2017, 2016 and 2015). Shortlisted eligible candidates will get means scholarship for the academic year 2018-19.

### CRITERION:

The Gross Annual Income of Student's parents/guardian and her family from all sources must not exceed Rs.2,00,000/- (Rupees Two Lakhs Only). Students who have backlog in any subject(s) are not eligible for Means Scholarship for 2018-19. The student's attendance should be more than 75%

Eligible students are advised to download the applications from the college website from 28th January 2019 or can acquire the hard copy of application from stationery store at college canteen and submit the hard copy of the application form duly enclosing all the relevant documents should be submitted to Dean of Administration on or before 15th February 2019. The hard copy of scholarship application must be signed both by student and her parent/guardian otherwise it will be treated as cancelled.

Under no circumstances the hard copy of Means Scholarship application for the year 2018-19 will not be accepted beyond 10th February 2019.

Those student against whom disciplinary actions have been taken or pending against them during the preceding year or they have been punished by the competent authority under examination malpractice or involved in violation of code of conduct at any period of time in the institute are not eligible for award of Means Scholarship for the year 2018-19.

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Visakhapatnam-49.

Date: 26.01.2019



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Email: viewvizag@yahoo.com, viewprincipal@gmail.com websits: www.vignanview.org

Ref: VIEW/Principal/Cir/2018/021

Date: 12.02.2018

## Means Scholarship Notification-2K18

Applications are invited in the prescribed forms for Means Scholarship for the Academic Year 2017-18, from eligible students of UG and PG courses (batch 2017, 2016, 2015 and 2014). Shortlisted eligible candidates will get means scholarship for the academic year 2017-18.

### CRITERION:

The Gross Annual Income of Student's parents/guardian and her family from all sources must not exceed Rs.2;00,000/- (Rupees Two Lakhs Only). Students who have backlog in any subject(s) are not eligible for Means Scholarship for 2017-18. The student's attendance should be more than 75%

Eligible students are advised to submit the hard copy of the application form duly enclosing all the relevant documents should be submitted to Dean of Administration on or before 28th February 2018. The hard copy of scholarship application must be signed both by student and her parent/guardian otherwise it will be treated as cancelled.

Under no circumstances the hard copy of Means Scholarship application for the year 2017-18 will not be accepted beyond 28th February 2018.

Those student against whom disciplinary actions have been taken or pending against them during the preceding year or they have been punished by the competent authority under examination malpractice or involved in violation of code of conduct at any period of time in the institute are not eligible for award of Means Scholarship for the year 2017-18

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VIEW/Principal/Cir/2022/110

Date: 03.08.2022

### **CIRCULAR**

I am glad to inform you that our Management is offering Means Scholarship to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing UG & PG studies. Eligible students are advised to apply means scholarship for the academic year 2020-21 on or before 8th August 2022. The detail notification of Means Scholarship 2021 is displayed in all notice boards and also available in college website. For further information you may contact Dean of Administration.

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## VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

VIEW/Principal/Cir/2022/110

Date: 03.08.2022

## **CIRCULAR**

I am glad to inform you that our Management is offering Means Scholarship to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing UG & PG studies. Eligible students are advised to apply means scholarship for the academic year 2020-21 on or before 8th August 2022. The detail notification of Means Scholarship 2021 is displayed in all notice boards and also available in college website. For further information you may contact Dean of Administration.

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Ref: VIEW/Principal/Cir/2020/014

Date: 26.01.2020

### **CIRCULAR**

I am glad to inform you that our Management is offering Means Scholarship to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing UG & PG studies. Eligible students are advised to apply means scholarship for the academic year 2019-20 on or before 15th February 2020. The detail notification of Means Scholarship 2020 is displayed in all notice boards and also available in college website. For further information you may contact Dean of Administration.

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## VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Ref: VIEW/Principal/Cir/2020/014

Date: 26.01.2020

## **CIRCULAR**

I am glad to inform you that our Management is offering Means Scholarship to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing UG & PG studies. Eligible students are advised to apply means scholarship for the academic year 2019-20 on or before 15th February 2020. The detail notification of Means Scholarship 2020 is displayed in all notice boards and also available in college website. For further information you may contact Dean of Administration.

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Ref: VIEW/Principal/Cir/2019/013

Date: 26.01.2019

### CIRCULAR

I am glad to inform you that our Management is offering Means Scholarship to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing UG & PG studies. Eligible students are advised to apply means scholarship for the academic year 2018-19 on or before 25th February 2019. The detail notification of Means Scholarship 2019 is displayed in all notice boards and also available in college website. For further information you may contact Dean of Administration.

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Ref: VIEW/Principal/Cir/2019/013

Date: 26.01.2019

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Ref: VIEW/Principal/Cir/2018/024

Date: 15.02.2018

### **CIRCULAR**

I am glad to inform you that our Management is offering Means Scholarship to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing UG & PG studies. Eligible students are advised to apply means scholarship on or before 28th February 2018. The detail notification of Means Scholarship 2018 is displayed in all notice boards. For Applications and other information you may contact Dean of Administration.

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Ref: VIEW/Principal/Cir/2018/024

Date: 15.02.2018

## CIRCULAR

I am glad to inform you that our Management is offering Means Scholarship to provide financial assistance to meritorious students from low income families to meet a part of their day-to-day expenses while pursuing UG & PG studies. Eligible students are advised to apply means scholarship on or before 28th February 2018. The detail notification of Means Scholarship 2018 is displayed in all notice boards. For Applications and other information you may contact Dean of Administration.

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